



Workforce Development & Community Programming
CONTINUING & COMMUNITY EDUCATION
January - June Schedule 2025



Enroll at RhodesState.edu/Workforce



Available Training

- Mitsubishi 3
- Leadership Series 3
- Ed2Go 4
- Microsoft 6
- Life and Leisure 7
- Youth - Rhodesology/Pre-College 8

WELCOME:

Your future success begins here - enroll now and let's make those career dreams a reality!

These short-term open enrollment, highly interactive - in-person and online - courses provide insight into in-demand careers.

Every course comes with a certificate of completion to showcase your new skills.



JANUARY

- **1/12:**
Mitsubishi PLC Basics
- **1/15-17:**
Mitsubishi GX Works2
- **1/15:**
Leadership Series:
Coaching/Feedback to
Improve Employee
Performance
- **1/18, 1/25:**
Youth Introduction to
FANUC Robotics - Basic
- **1/22:**
Leadership Series:
Coaching/Feedback to
Improve Employee
Performance
- **1/25, 2/1, 2/8, 2/15,
2/22, 3/1, 3/8:**
Youth Computer Numerical
Control (CNC) Bootcamp
- **1/25:**
Rhodesology Mini Camps:
Grades 2-4: Drawing
Bootcamp
Grades 5-7: Computer
Numerical Control
Programmable Logic
Controller/Computer
Aided Design Bootcamp

AT A GLANCE

FEBRUARY

- **2/1, 2/8:**
Youth FANUC Robotic Training – Advanced
- **2/18:**
Mitsubishi PLC Basics
- **2/19-20:**
Mitsubishi GX Works2
- **2/19:**
Leadership Series:
Stepping Up to
Supervision
- **2/22:**
Travel: How to Travel Free
& Make Money Traveling
- **2/22:**
Grades 5-7: Computer
Numerical Control
Programmable Logic
Controller/Computer
Aided Design Bootcamp
- **2/26:**
Leadership Series:
Stepping Up to
Supervision

MARCH

- **3/8:**
Get Paid to Teach English
- **3/15:**
The Secrets of Travel-
Hacking
- Free Air, Hotels, & Cash
Back
- **3/15, 3/22, 3/29:**
Youth Welding and
Machining
- **3/19-20:**
Mitsubishi GOT 2000
- **3/19:**
Leadership Series:
Understanding Your
Leadership Style for More
Effective Supervision
- **3/22:**
Work Remotely & Become
a Digital Nomad
- **3/26:**
Leadership Series:
Understanding Your
Leadership Style for More
Effective Supervision
- **3/26:**
Community Partner Led
Mini Camps
- **3/29:**
Get Paid to Be a Tour Guide
& Travel Free
- **3/29:**
Rhodesology Mini Camps:
Grades 2-4: Parent(Guard-
ian) & Child TEAM - STEM
Mini Camp - Electrical
Circuits

Grades 5-7: Computer
Numerical Control
Programmable Logic
Controller/Computer
Aided Design Bootcamp

APRIL

- **4/5:**
Mystery Shopping - Get
Paid To Shop
- **4/5, 4/12, 4/26:**
Youth Welding and
Machining
- **4/15:**
Mitsubishi PLC Basics
- **4/16-18:**
Mitsubishi GX Works2
- **4/16:**
Leadership Series:
Dealing with Difficult
People and Uncomfortable
Situations
- **4/23:**
Leadership Series:
Dealing with Difficult
People and Uncomfortable
Situations
- **4/26:**
Rhodesology Mini Camps:
Grades 5-7: Esports

Rhodesology Mini Camps:
Grades 5-7: GROB
Systems, Esports,
Agriculture

MAY

- **5/3:**
Youth Welding and
Machining
- **5/13:**
Mitsubishi PLC Basics
- **5/14-16:**
Mitsubishi GX Works2
- **5/14:**
Leadership Series:
Motivation and Morale
- **5/21:**
Leadership Series:
Motivation and Morale

JUNE

- **6/9-13:**
Rhodesology &
Pre-College Summer
Camps
- **6/24:**
Mitsubishi PLC Basics
- **6/25-27:**
Mitsubishi GX Works2



MITSUBISHI

Mitsubishi PLC Basics

Learn about the basics of Programmable Logic Controllers. This class is a prerequisite to the GX Works2 Programming class and is offered on 10 dates. Lunch is provided.

Maximum Class Capacity: 6 | 8:00 am - 5:00 pm | JJC 161

\$450.00 | Instructor: Steve Fisher

1/12 ID: 857 4/15 ID: 859 6/24 ID: 861

2/18 ID: 858 5/13 ID: 860

Mitsubishi GX Works2

Introduction to the GX Works2 Programming software and programming in ladder logic. Covers concepts of ladder programming, features of the GX Works2 software, and concepts applicable to the FX Series and Q Series programmable controller families. This training is offered on 10 dates. Lunch is provided.

Maximum Class Capacity: 6 | 8:00 am - 5:00 pm | JJC 161

\$1,350.00 | Instructor: Steve Fisher

1/15-17 ID: 882 4/16-18 ID: 864 6/25-27 ID: 866

2/19-21 ID: 863 5/14-16 ID: 865

Mitsubishi GOT 2000

Gain familiarity with the GOT 2000 family of operator interface products and the software needed to create, configure and modify screens which can be used with PLC systems. Utilize GT15 or GT16 operator interfaces, Q Series or L Series PLC's, and GT Works3 software suite. Lunch is provided.

Prerequisite: Knowledge of PLC Programming.

Maximum Class Capacity: 6 | 8:00 am - 5:00 pm | JJC 161

\$1,350.00 | Instructor: Mr. Steve Fisher

3/19-21 ID: 867

LEADERSHIP SERIES

Coaching/Feedback to Improve Employee Performance

One of the most powerful and effective supervisory tools is honest, timely, meaningful feedback. We will consider different opportunities for coaching and how to overcome mistakes commonly made by supervisors when delivering feedback. Coaching provides crucial support for both current performance and ongoing professional development (future performance) which makes it a vital dimension for any business.

Maximum Class Capacity: 24 | 8:00 am - 12:00 pm | KH 238

\$150.00 | Instructor: Michael Borden

1/15 ID: 929 1/22 ID: 930

Stepping Up to Supervision

Supervision is very different from being a frontline performer. It can be a difficult transition for many people, especially when the workforce is changing continuously, the competitive climate intensifies, and profit margins begin to shrink. We'll discuss the most critical changes that must be made in mindsets, skill sets, and expectations during this stepping-up process. This will include a discussion about how to avoid several predictable mistakes made by new and inexperienced supervisors.

Maximum Class Capacity: 24 | 8:00 am - 12:00 pm | KH 238

\$150.00 | Instructor: Michael Borden

2/19 ID: 931 2/26 ID: 932

Understanding Your Leadership Style for more Effective Supervision

We will assess your leadership style and explore the implications for dealing with other people (e.g. motivation, conflict management, communication), task accomplishment (e.g. planning, controlling, time management), and creating a more positive work climate (e.g. employee engagement and accountability). Your leadership flexibility will be needed when supporting team member performance and coping with increased workplace diversity.

Maximum Class Capacity: 24 | 8:00 am - 12:00 pm | KH 238

\$150.00 | Instructor: Michael Borden

3/19 ID: 933 | 3/26 ID: 934

Dealing with Difficult People and Uncomfortable Situations

We will review several typical “difficult” behaviors encountered in the modern workplace while seeking to understand what makes someone difficult. We will examine different strategies to counter those behaviors before they interfere with your leadership effectiveness. Apart from typical “people” issues, there are several routine, predictable situations that supervisors must deal with that will be difficult and uncomfortable but still must be done in a timely manner (such as performance reviews and disciplinary actions).

Maximum Class Capacity: 24 | 8:00 am - 12:00 pm | KH 238

\$150.00 | Instructor: Michael Borden

4/16 ID: 935 | 4/23 ID: 936

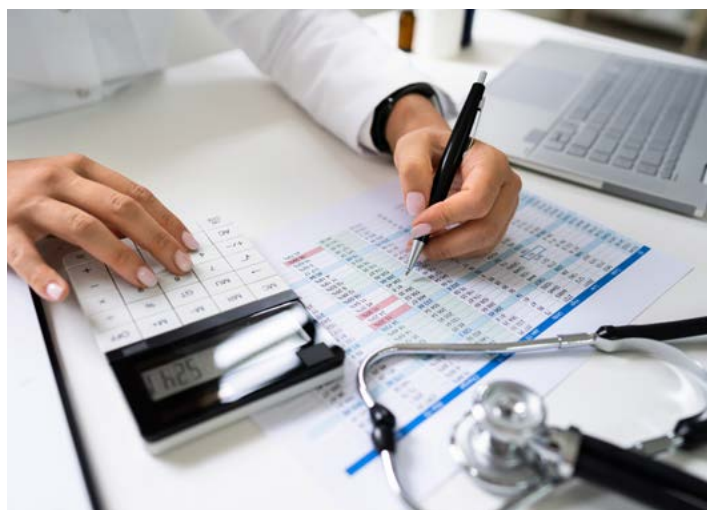
Motivation and Morale

An increasingly important aspect of current work environments involves recognizing a person’s contributions in a way that keeps them engaged, motivated, and committed. When done properly, this improves performance and enhances retention. We’ll look at what motivates and demotivates today’s workers and how that differs across styles, situations, and different work generations. We’ll explore different motivational theories and see how to apply them in demanding work environments.

Maximum Class Capacity: 24 | 8:00 am - 12:00 pm | KH 238

\$150.00 | Instructor: Michael Borden

5/14 ID: 937 | 5/21 ID: 938



ED260

Medical Billing and Coding *

Whether you’re just starting work or transitioning into a different field, there has never been a better time to enter a career in Medical Billing and Coding. This course will prepare you for success in this rewarding career as you learn about legal, ethical, and regulatory concepts central to this field, including HIPAA compliance, official coding guidelines, and third-party payer requirements. You will also be able to choose a voucher for the professional certification that best aligns with your interests and career goals.

Self-Paced | \$2,995.00

ID: GES1014

CompTIA Certification Training A+ Networks+, Security+ *

Begin your journey as an IT professional by preparing for the CompTIA A+ certification exams (220-1101 & 220-1102), the Network+ certification exam (N10-008), and the Security+ certification exam (SY0-601). This bundle will give you all the tools you need to succeed in the ever-growing field of IT and stand out to future employers.

Self-Paced | \$3,995.00

ID: GES327

ED2G0

Pharmacy Technician

Prepare for a career as a pharmacy technician. This immersive course will train you to work as a pharmacy technician and prepare you for the Pharmacy Technician Certification Exam (PTCE®) to obtain the Certified Pharmacy Technician (CPhT) credential from the Pharmacy Technician Certification Board (PTCB®).

Self-Paced | \$2,995.00

ID: GES117

Veterinary Assistant

This online veterinary assistant course will prepare you to become a productive member of a veterinary team by helping you learn the fundamental skills needed for a successful career.

Self-Paced | \$2,495.00

ID: GES118

Certified Clinical Medical Assistant (CCMA) *

You will learn the professional traits and responsibilities to become a vital part of the healthcare team in a medical office, clinic, hospital, and other healthcare settings. You will also be prepared for the Certified Clinical Medical Assistant (CCMA) exam.

Self-Paced | \$2,795.00

ID: GES180



Certified E-Commerce Specialist *

This e-commerce specialist course provides in-depth training on the latest industry trends and best practices, including all aspects of e-commerce, such as website design, digital marketing, payment processing, logistics, and customer service. The program is designed to help you gain the skills and knowledge needed to succeed in today's competitive e-commerce landscape.

Self-Paced | \$3,295.00

ID: GES2145

Clinical Dental Assistant

This comprehensive online dental assisting course will provide you with the essential skills and knowledge needed to become a dental assistant, including every aspect of professional dental assistance. You will also prepare to pass the radiology, infection control, and anatomy and physiology portions of the Dental Assisting National Board examinations – NELDA or CDA.

Self-Paced | \$2,995.00

ID: GES1038

Microsoft Excel Certification Training *

Becoming a certified Microsoft Office Specialist (MOS) Expert demonstrates your mastery of Microsoft Office products. This course prepares you for the Microsoft Office Specialist Expert certification exam for Microsoft Excel.

Self-Paced | \$650.00

ID: GES896

Conversational Japanese

Prepare for your next trip to Japan by learning the basics of conversational Japanese. This course will provide you with useful words and phrases for conversing as you master the essentials of the Japanese language.

Self-Paced or Instructor Led | \$115.00

ID: GES900

Become a Veterinary Assistant II: Canine Reproduction

Learn the principles of sound dog breeding from a practicing veterinarian. This course will provide you with the essential facts of the entire canine breeding cycle, from assessing the health of parents to puppy care.

Self-Paced or Instructor Led | \$135.00

ID: GES901

Introduction to Artificial Intelligence *

Gain a foundational knowledge of the science behind creating computer systems that can perform tasks typically requiring human intelligence in this introductory artificial intelligence (AI) course.

Self-Paced or Instructor Led | \$129.00

ID: GES902

Computer Skills for the Workplace *

Confidently apply for jobs knowing that you possess the computer skills needed to perform on the job. This course includes a great introduction to Windows 10 and Office 365 to provide the fundamental computer competencies you need to prosper in a modern workplace.

Self-Paced or Instructor Led | \$129.00

ID: GES903

MICROSOFT

Introduction to Microsoft Excel 2019 *

Learn to quickly and efficiently use Microsoft Excel 2019 as you discover dozens of shortcuts and tricks for setting up fully formatted worksheets. This course, taught by an experienced Microsoft Excel instructor, provides in-depth knowledge for beginners that will have you using Excel like a pro.

Self-Paced or Instructor Led | \$147.00

ID: GES904



Intermediate Microsoft Excel 2019 *

Master new skills and harness the power of Excel to become a power user. This hands-on course provides in-depth knowledge of charts, graphs, PivotTables, Slicers, Sparklines, AutoFilter, macros, and other advanced Microsoft Excel 2019 functions.

Self-Paced or Instructor Led | \$147.00

ID: GES905

Advanced Microsoft Excel 2019 *

In this hands-on course, you will learn Microsoft Excel 2019's advanced functions and often-overlooked features, including data analysis tools, data tables and databases, custom controls, and PivotTables.

Self-Paced or Instructor Led | \$145.00

ID: GES906

Microsoft Excel 2019 Series *

This course bundle will introduce you to Microsoft Office Excel 2019 and teach you its intermediate and advanced features. Whether you're new to Excel or need a refresher, the Microsoft Excel 2019 Series bundle will help you master this long standing spreadsheet software.

Instructor Led | \$390.00

ID: GES907

LIFE & LEISURE

Travel: How to Travel Free & Make Money Traveling

We're back to our travels! Everything is getting more expensive, so how do we make our travel free? Learn how to find the deep travel discounts motivating us to see the world. If you are retired, changing careers, a student, or someone who likes the idea of making additional income to support your travel dream, this class is for you. Plus learn important tips on travel safety, trip insurance, affordable retirement opportunities & other inspirational life enhancing strategies. Earn free airline tickets, hotel nights, tours, cruises & more! Volunteer, fun work-vacations, paid travel, teach English, mystery shopping, importing, drop shipping & remote employment opportunities.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

2/22 ID: 1055

Get Paid to Teach English Overseas, in the USA & Online Plus Other Teaching & Administrator Assignments

Teaching English can be a high paying career or simply a great way to travel free. English is the world's business & travel language. Being able to speak English helps people get better paying jobs & life changing choices. If you speak English, you can teach conversational English! You don't have to be certified or speak the local language. However, getting certified can help you make more money & get a job faster and easier. There are now many excellent affordable online certification programs. Learn about the best paying jobs, how to promote your teaching qualifications, the best certification programs (online & in person) and specific hiring organizations.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

3/8 ID: 1056

The Secrets of Travel-Hacking Free Air, Hotels, & Cash Back

You can earn hundreds of thousands of airline frequent flyer miles and hotel reward points without ever stepping foot on a plane or paying for a hotel and then redeem them for high-value trips. Flights and hotels are typically the most expensive part of your vacation budget. Plus earn cash-back to pay for other travel expenses. Also learn tips for flying business and first class.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

3/15 ID: 1057

Work Remotely & Become a Digital Nomad How to Create Your Money-Making Travel Lifestyle & Work Anywhere

Working remotely is now the thing. Why not add travel into the mix? Join thousands of individuals who are taking their work with them and hitting the road! You can make your travels sustainable by earning a living as you travel. Get the "how to" of living on the road including downsizing, putting your stuff in storage, getting your mail, how to have a "physical address", the RV lifestyle, timeshares, international living, long-term rentals, housesitting, and more. Learn the best ways to set up your remote office and get quality wifi in your hotel, long-term rental, and out of your car or RV.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

3/22 ID: 1058



Get Paid to Be a Tour Guide & Travel Free

Many well-paying professional jobs are now available, both domestically & internationally! We are back to our travels and many Americans are motivated to travel all across the USA & world-wide. Many people will not travel unless they book a tour, take a cruise or travel with you their friend who knows the destination. Travel & tourism is the world's fastest growing industry, and relatively recession proof. If you love to travel, earn income as a tour director. Learn about tour director salaries and work part or full-time leading tours for major companies. Travel free on a tour by becoming an "affiliate" or "tour coordinator", putting together a group of friends to go on a trip and you go free (& possibly earn extra income). Learn how to put together your own tours and market them to friends, family or the public, starting your own tour business.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

3/29 ID: 1059

Mystery Shopping - Get Paid To Shop

Do you like to shop? You can get paid to shop at almost every local store in your area, plus there are many online shopping assignments you can do from home. Mystery shop on vacation all across the USA and in over 70 countries worldwide - FREE hotels, restaurant meals, car rentals, sightseeing tours, etc. Mystery shopping has become the most cost-efficient way for stores & businesses to know their customers and stay in business, especially during these challenging economic times. Learn how to avoid scam companies and work for the best mystery shopping companies that pay the most. Get paid or keep the items you buy on assignment. Learn how to play up your qualifications for the best assignments, how to fit mystery shopping into your daily schedule, and how to earn the most income.

Online | 11:00 am - 2:00 pm

\$59.00 | Instructor: Gina Henry

4/5 ID: 1060



YOUTH - RHODESOLOGY/PRE-COLLEGE

Advanced Manufacturing

Introduction to FANUC Robotics – Basic Certificate

The FANUC Robotic Training - Basic course is designed to provide participants with practical skills and knowledge in programming, operating, and troubleshooting industrial robots. Participants will learn essential tasks such as powering up the robot, jogging, teaching frames, handling common faults, executing production operations, creating and modifying material handling programs, implementing macros, monitoring signals, and performing backup and restoration procedures. This course will advance the student's knowledge in understanding robotic equipment that is routinely used on the factory floor and will help the student determine if robotics is a career interest for pursuit. It will give the student experience which is valuable to future employment and will perhaps spark an interest to continue robotic education upon graduation.

Grades 8-12 | 8:00 am - 4:00 pm | James J. Countryman Bldg.

FREE | Instructor: Andy Daley

1/18, 1/25 ID: ADV MAN



Youth Computer Numerical Control (CNC) Bootcamp

This training will cover the basics of CNC programming and machine setup. Participants will start by learning to program in a G-Code format to understand how to read and troubleshoot CNC program code. Participants will then move to 3D rendering to design and machine elaborate CNC programs.

Grades 8-12 | 8:00 am - 12:00 pm | JJC 147

FREE | Instructor: Andrew Remlinger

7 Saturdays: 1/25-3/8 1/25, 2/1, 2/8, 2/15, 2/22, 3/1, 3/8
ID: COM NUM

FANUC Robotic Training- Advanced Certificate

The FANUC Robotic Training - Advanced course is designed to equip participants with the knowledge and skills required to design, configure, and integrate automation solutions using Allen Bradley PLCs and FANUC robots. This course will advance the student's basic knowledge of FANUC robotic equipment that is routinely used on the factory floor and will help the student prepare for a FANUC credential exam as well as determine if robotics is a career interest for pursuit. It will give the student experience which is valuable to future employment and will perhaps spark an interest to continue robotic education upon graduation.

Grades 8-12 | 8:00 am - 4:00 pm | James J. Countryman Bldg.

FREE | Instructor: Andy Daley

2/1, 2/8 ID: FAN ROB

Welding & Machining Certificate

Participants will gain skills in the areas of MIG, Robotic, and Spot welding; understand how welds are inspected and what type of quality acceptance criteria is associated with each type of weld; learn to interpret commonly used welding symbols; and gain experience with common fabrication tools used by welding professionals. This course will advance the student's basic knowledge of welding techniques as well as help determine if welding is a career interest for pursuit. It will give the student experience which is valuable to future employment and will perhaps spark an interest to continue welding education upon graduation.

Grades 8-12 | 8:00 am - 4:00 pm | James J. Countryman Bldg.

FREE | Instructor: Ben Frail

3/15, 3/22, 3/29, 4/5, 4/12, 4/26, 5/3 ID: WEL MAC

Understanding Basic Electricity Certificate

The Understanding Basic Electricity course provides a comprehensive overview of electrical components and circuits used in industry. Participants will learn how voltage, current, and resistance flows through circuits and components, and how to build a circuit accordingly. Participants will also gain a working knowledge of reading wiring diagrams, wiring industrial circuits and electrical troubleshooting. This course will advance the student's basic knowledge of electricity techniques as well as help determine if electricity is a career interest for pursuit. It will give the student experience which is valuable to future employment and will perhaps spark an interest to continue electrical education upon graduation..

Grades 8-12

FREE | Instructor: Ben Frail

Dates TBD for 2025 ID: BAS ELE

Mini Camps - Grades 2-4

Drawing Bootcamp - 1/25

Unleash your creativity with some fun drawing activities! In this two-hour adventure we will dive into a variety of drawing techniques:

- Crumpled stain glass, perspective and 3D drawing, vortex drawing, grid drawing, geometric shape drawing

\$39 per person | **1/25** ID: DRAW

(Guardian) & Child TEAM - STEM Mini Camp - Electrical Circuits

Join us for a fun and interactive mini camp where we will dive into the world of electrical circuits! Get hands-on experience with basic engineering, electronics, and circuitry concepts as we build components together. Then, bring your creation to life with conductive and insulating dough!

Collaborate with your partner to tackle problems, explore engineering principles, and unleash your creativity. It's going to be a blast exploring the electrical side with us!

* This is a Partner event - one child and one guardian must be present in order to participate.

\$49 per duo | 3/29 ID: STEM

Mini Camps - Grades 5-7

Computer Numerical Control Programmable Logic Controller/Computer Aided Design Bootcamp

Do you have a knack for taking machines apart to see how they work or tinkering with tools and mechanical components to make your own inventions? Are you interested in learning how to make computer drawings used in mechanical and industrial engineering? Ever wonder how computers are used to control manufacturing processes like assembly lines, robotic devices, and industrial machines, like grinders, lathes and routers? In this mini camp, you'll be exposed to computer-aided design to create your own 3D assembly design. You'll also learn what PLCs (Programmable Logic Controllers) are and how they control manufacturing processes, like robots and assembly lines. You'll then have the chance to develop and test your own PLC program. You'll also learn how industrial machines, which make metal and plastic parts, are controlled by computer numerical control (CNC) code to do so automatically. This course is offered with different material on each of the four following dates below:

\$39 per person for each event or \$116 per person for all four events

1/25, 2/22, 3/29 ID: COM NUM

Esports

Prepare to compete as part of an Esports team in Rocket League! During the session you will experience a condensed version of our week-long Esports Rocket League Camp! You will learn about eSports, game mechanics, warm-ups, and training. Learn the importance of proper communication, teamwork, and sportsmanship. To close the session, your collaborated team will compete in a Rocket League Tournament.

\$49 per person | 8:00 am - 12:00 pm

4/26 ID: ESPORTS

Community Partner Led Mini Camps

Come join us for a fun and informative session where we'll explore the amazing work of some of our community partners.

Choose from either GROB OR One Energy

\$39 per person | 3/26 ID: 913

Summer Camps 2025

June 9-13

Grades 2-4 - LEGO, Art, Science, Adventures

ID: GR2-4

Grades 5-7 - Esports, BattleBots, Art, Music, DIY, Videography

ID: GR5-7

Pre-College Grades 8-11 - Industrial Automation, Industrial STEM, Surg Tech, Artificial Intelligence, Agriculture

ID: GR8-11



REGISTER INFORMATION

You can register for our classes by any of the methods below.

Classes fill quickly, so register early.

Online: Visit RhodesState.edu/Workforce and follow instructions for class registration.

In Person: Located at: 4240 Campus Drive, Lima OH 45804, James J. Countryman

Phone: Call Workforce Development at (419) 995-8225

Emergency Closing

In the event the College is closed due to inclement weather, every effort will be made for a make-up class at the discretion of the College.

Please make sure our Workforce Development office has your up-to-date contact information.

Student Accommodations:

Students with special needs should notify the Workforce Development office a minimum of 2 business days before the class start date for proper accommodations to be arranged.

Questions: Contact the Workforce Development office with any questions at WDI@RhodesState.edu or (419) 995-8225.

Registration Fee

Price listed is per person and includes all training materials, unless otherwise stated.

Credit cards are processed at the time of registration.

All courses are subject to cancellation if minimum enrollment is not met. In the event of cancellation due to low enrollment, we will do our best to provide you with advance notice and a full refund will be issued.

Refund

- Registrations canceled less than 7 calendar days prior to the training, or those that are no-show for the course will be responsible for 100% of the registration charges.
- All cancellations should be sent to wdi@rhodesstate.edu or (419) 995-8225.
- You will be charged 50% of the fee paid for cancellation within 5 business days of the respective start date.
- No refunds are issued for no-shows.
- No refunds offered for Youth - Rhodesology/Pre-College events.
- Substitutions are welcome. Substitution of another team member must be done two calendar days prior to the session.

Workforce Development and Community Programming reserves the right to adjust these policies.

Enroll at RhodesState.edu/Workforce.



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