

# Welcome to Rhodes State College

Welcome to Rhodes State College. We have a number of services that focus on you and how to help you succeed during this Fall semester. Read the information and click the links below for important details about Fall 2021. Go to [www.RhodesState.edu/WelcomeDay](http://www.RhodesState.edu/WelcomeDay) for additional information. Reach out to the people listed below to answer your questions and concerns.

## WHERE TO BEGIN

### 1 >USERNAME/USER ID<

Your entire last name, period, first initial and middle initial —ex. jones.ma for Mike Allen Jones.

(Your Student Success Navigator can also confirm your Username)

### 2 >YOUR PIN<

Used only for logging into STARS Online. Initial PIN for new students is your six digit birthdate in the form mmddyy.

You will be prompted to change your PIN upon your first log-in.

### 3 >YOUR PASSWORD<

Initial passwords for network, e-mail, and Canvas access is your “R number.” (NOTE: The R is capitalized and followed by all of the digits, including the zeros. If you do not know your R number, follow the instructions under the “STARS” section.)

Once you log into the network, you can change your password and setup a password self-service account which will allow you to reset your password or unlock your account from anywhere you have Internet access.

To do so:

1. Go to [www.RhodesState.edu](http://www.RhodesState.edu)
2. Click on My Rhodes
3. Select Student Portal
4. Click Password Management



[www.RhodesState.edu/WelcomeDay](http://www.RhodesState.edu/WelcomeDay)



#### *Note:*

Passwords are changed and reset every 90 days. New passwords **MUST** be nine (9) characters and contain at least one (1) Capital letter and one (1) number. It must not contain any proper names or include any previous passwords.

Three (3) unsuccessful attempts **LOCKS** your account! To unlock the account:

- Use the Password Management program located at [www.RhodesState.edu](http://www.RhodesState.edu).
- Or call the Help Desk (419) 995-8069.

## 4 >STARS<

Access STARS Online using your PIN and USER ID.

1. Go to [www.RhodesState.edu](http://www.RhodesState.edu), click on My Rhodes and enter Student Portal
2. Click STARS online
3. Click Enter Secure Area
4. Enter your USER ID. (Your USER ID is your entire last name, period, first initial of your first name and the first initial of your middle name. Example Michael Allen Jones' USER ID would be jones.ma.)
5. Enter your PIN. (New students: your initial PIN is your six (6) digit birthdate: mmddyy. You will be prompted to change your PIN upon first log-in.)

NOTE: Can't remember your "R" number (Rhodes ID number)? You can find it in the Personal Information link in STARS.

## 5 >EMAIL<

Your Rhodes State College email account will be used for official communication. You are responsible for checking your account **OFTEN** to make sure you are up to date on all information. To access your email account:

1. Go to [www.RhodesState.edu](http://www.RhodesState.edu), click on My Rhodes, enter Student Portal, and select Email
2. Accept the security certificate
3. Enter your username and password
4. You can begin setting up your calendar, sending and receiving emails, and enter contacts. If you experience any challenges, please contact the HELP DESK at (419) 995-8069.

## 6 >CANVAS<

Canvas is our course management and collaborative portal that helps instructors communicate with students. Your instructor will post weekly assignments, test information and class announcements and you can message with classmates. It is important that you to check Canvas **DAILY** to make sure you are up to date with the most current information!

1. Go to [www.RhodesState.edu](http://www.RhodesState.edu), click My Rhodes and enter Student Portal
2. Click on CANVAS
3. Enter your username and password to access Canvas
4. Under "Courses" select Canvas Orientation for Students
5. Click here to review the Guidebook

## >BOOKSTORE<

With limited hours this fall, the bookstore encourages you to purchase textbooks, supplies, and Rhodes State logoed items online at <https://rhodesstate.bncollege.com>. All online orders over \$75 include **FREE** shipping.

In person shopping is going on now in PS 114, Monday-Friday, 10am-2pm. The hours will be extended the week of August 16th and August 23rd. Check our website for extended hours.

Contact: Jacquelyn Wenning  
[sm8170@bncollege.com](mailto:sm8170@bncollege.com)





## >FREQUENTLY USED INFORMATION<

Admissions — 419.995.8320

Advising — 419.995.8400

Center for Distance and  
Innovative Learning — 419.995.8008

College Credit Plus — 419.995.8334

Financial Aid — 419.995.8802

Helpdesk — 419.995.8069

Records — 419.995.8034

**Right place.**  
*Right now.*

## SERVICES AVAILABLE

### > ACCOMMODATIVE SERVICES AND TESTING CENTER

Individuals with a disability or an IEP/ETR in school and are interested in learning more about College accommodations should contact the Office of Accommodative Services. Individuals who have questions about testing or making appointments can contact the Testing Center. We are located in TL132.

#### **Contact Information:**

Testing Center:

[testcenter@rhodesstate.edu](mailto:testcenter@rhodesstate.edu)  
419.995.8476

Accommodative Services:

Stephanie Batchelder  
[batchelder.s@rhodesstate.edu](mailto:batchelder.s@rhodesstate.edu)

Students with a disability and/or an IEP/ETR, please call 419.995.8476 for details on how we can assist you.

### > OFFICE OF ADVISING

Advisors will assist you with exploring your academic interests, selecting courses, addressing academic difficulties, identifying additional resources for support, and understanding College policies, procedures, and processes. You are assigned a Faculty Advisor based on your major and you will receive a welcome message from your advisor in September. Additional support is provided by Staff Advisors in the Office of Advising in PS 218. For more information, please contact 419-995-8400 or [advising@rhodesstate.edu](mailto:advising@rhodesstate.edu).

### > TUTORING CENTER

The Tutoring Center is here to support your learning needs. Tutoring services will be offered Monday through Thursday from 9:00 am – 7:00 pm. Please contact the Tutoring Center if you have any questions during the hours of 8:00 am – 5:00 pm Monday – Friday.

#### **Reach the Tutoring Center:**

[academicsuccesscenter@rhodesstate.edu](mailto:academicsuccesscenter@rhodesstate.edu)  
419.995.8039



# SERVICES AVAILABLE

## > CAREER DEVELOPMENT

Assists students and alumni with resume and cover letter support, mock interviews, major and career exploration, general interview preparation, and the job search process.

**Career Development Contact:**

Krista Richardson  
richardson.k@rhodesstate.edu

## > THE CENTER FOR DISTANCE AND INNOVATIVE LEARNING (CDIL)

The CDIL oversees Canvas, the Learning Management System used by students for traditional, hybrid/blended, and online courses.

**For assistance email CDIL at:**

cdil@rhodesstate.edu

## > HELP DESK

Central contact for technology issues / questions especially regarding computer access, Canvas, WiFi, email, password issues, printing issues, Office 365 and Teams and more!

**Help Desk:** helpdesk@rhodesstate.edu  
419.995.8069

## > STUDENT ENGAGEMENT

Throughout the year, Student Engagement hosts events and activities to enhance your campus experience. From carnivals to cultural food tour trips, we have something planned for everyone! Check emails, look for texts and watch for Stall Talks to tell you when and where to be!

**Contact:** Nicole Dittman, Director  
dittman.n@rhodesstate.edu  
419-995-8479

## OFFICES

### > BUSINESS OFFICE

Rhodes State's Business Office assists with tuition, fees and how to pay your bill.

Monday - Friday, 8:00 am - 5:00 pm

**Contact:**

cashier@rhodesstate.edu, 419.995.8473  
Fax: 419.995.8610

### > FINANCIAL AID

Assists you with financial aid questions including FAFSA requirements, scholarships, grants, loans and paying for college. Visit us in PS148.

- Financial Aid General Questions  
finaid@rhodesstate.edu
- Verification and Scholarships  
Stephanie Wilgus, wilgus.s@rhodesstate.edu
- Loans and Satisfactory Academic Progress  
Jeff Engle, engle.j@rhodesstate.edu



4240 Campus Drive, Lima, Ohio 45804  
419.995.8400

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