

Practical Nursing PN

2021

**Practical Nursing
Information Packet**



Application Deadline

Fall 2021: April 30, 2021 at 5:00 pm



Table of Contents

Letter from the Program Director	1
Who are Licensed Practical Nurses?	2
Program Mission.....	3
Program Curriculum	4
Section 1: Admission Process	
Admission Requirements.....	5
Phase 1: College Admission Process	5
Phase 2: Program Qualification Requirements.....	6
Phase 3: Program Acceptance and Notification.....	7
Section 2: Application (Online Submission)	
Program Electronic Application Information.....	8
Informed Consent Information.....	13

The Practical Nursing Program at Rhodes State College
is approved by the Ohio Board of Nursing (OBN), 17 S. High St., Suite 660, Columbus, Ohio 43215

Practical Nursing

Dear Practical Nursing (PN) Certificate Candidate:

The Application Information Packet contains information about the application and qualification process for the Rhodes State College Practical Nursing (PN) Programs. The American Nurses Association (ANA) and each state board of nursing establish the scope of nursing practice. The Ohio Board of Nursing (OBN) establishes and enforces the State's license practical nurse (LPN) scope of practice and regulates all Ohio LPN Programs. In order to provide a program that prepares students for licensure, it is essential to admit students who meet rigorous curriculum requirements.

Students who wish to be considered for admission into the PN program must submit evidence of meeting all qualification requirements as outlined in the Application Information Packet **by April 30, 2021 for Fall admission**. A maximum of 40 students will be accepted to begin the PN Program each fall semester. **It is the applicant's responsibility to ensure that admission requirements are satisfied and have a pre-health academic advisor or designee verify the application is complete and accurate. Once the application is verified, the academic advisor or designee will submit the application to the Practical Nursing Program Administrator or designee.**

Rhodes State College (RSC) advisors are available to help you become a Rhodes State student, determine if this is the right career path, answer questions about the qualification process, develop a plan to meet your educational goals and assist with general education course registration. To schedule an advising appointment, contact the Nursing Pre-Health Advisor at 419-995-8400.

Thank you for inquiring about the PN Program at Rhodes State. Our program is highly respected for its high educational standards, commitment to professionalism, dedicated faculty with approximately 60 years of combined teaching experience, and strong national licensure pass rates.

We look forward to helping you reach your career goals.

Sincerely,

Melissa Harvey, EdD, MSN, RN, CNE
Chair of Nursing Services
PN Program Administrator
harvey.m@RhodesState.edu

Who are Licensed Practical Nurses?

Licensed Practical Nurses (LPNs) work as part of a team to provide safe, competent, and compassionate nursing care to patients at the direction of registered nurses, physicians, physician assistants, chiropractors, podiatrists, optometrists, and/or dentists. LPNs provide nursing care to patients from birth to death. The LPN assists in the direct care of patients to help restore the highest function of health.

Licensed Practical Nurses provide nursing care that includes but is not limited to assessments, medication administration, intravenous therapy, care plan implementation, and assists with activities of daily living (ADLs). Another important function of LPNs is patient advocacy.

It is essential that LPNs develop and use critical thinking and problem solving skills on a daily basis. Additional skills that LPNs must possess are excellent communication and interpersonal skills in order to interact appropriately and assertively with patients, families, co-workers, and other healthcare providers.

Employment Opportunities

- Hospitals/Medical Centers
- Long-term Care Facilities
- Home Health Agencies
- Doctors' Offices
- Hospice Care



Program Mission

The Rhode State College LPN Certificate Program provides an opportunity for students with diverse learning needs to change lives, build futures, and improve communities.

Program Outcome

January 1, 2019 - December 31, 2019

100%



Licensure pass rate for first time testing candidates

January 1, 2020 - December 31, 2020

84.21%



Licensure pass rate for first-time testing candidates



100%

Job Placement Rate

Employment rate/continuing education
following graduation

Practical Nursing Curriculum

Course	Description	Credit Hours
First Year First Semester		
BHS 2110	Growth and Development: Lifespan	2
BIO 1000 OR BIO 1120	Basic Human Structure and Function OR Anatomy and Physiology II	3
COM 1110	English Composition	3
PNS 1201	Fundamentals-Practical Nursing	8
Semester Total		16
Second Semester		
DTN 1220	Principles of Nutrition	2
NSG 1721	Pharmacology for Nursing	2
PSY 1010	General Psychology	3
PNS 1202	Adult Medical-Surgical Nursing	10
Semester Total		17
Third Semester (Summer)		
PNS 1203	PN-Issues and Trends	1
PNS 1204	Maternal Child Nursing	5
Semester Total		6
Total Credit Hours		39

Section ONE

Admission Process

Admission Requirements

The Practical Nursing program has a maximum enrollment of 40 students admitted each fall semester. The deadline for submitting an application and any related qualification documents is **April 30, 2021, at 5 pm for Fall 2021**. Electronic Application forms must be accurate (legal names), complete and professional in appearance. Application forms with missing components will **NOT** be considered for review.

The following process will be utilized to qualify students for the program. Each step in **Phase I and II** is needed by the above deadline. **No exceptions will be granted**. It is the applicant's responsibility to read and understand this application process.

Phase 1: College Admission Process

Step 1 ____ Apply to Rhodes State College (this must be done before applying to the PN program).

Step 2 ____ Submit any relevant transcripts to Rhodes State College.

Step 3 ____ Attend a mandatory Nursing Program Briefing. Register for a date from the options available through the Program Briefing Registration found on the Nursing page on the Rhodes State College website at <https://www.rhodesstate.edu/academic-programs/nursing.html>. (This is different from Nursing Orientation which will be attended after acceptance into the Nursing program)

- a. **Your Rhodes State cumulative GPA will be used** (See Phase II, Step 4) to determine if the **2.00** GPA requirement is met.
- b. If you are a high school senior with coursework completed through College Credit Plus (CCP), your cumulative GPA will be figured using only CCP credit from courses in the PN curriculum plan (high school GPA will **not** be used).
- c. If you have transferable college credit, request your official transcripts from previous college(s) be sent directly to Rhodes State College, Office of the Registrar, 4240 Campus Drive, Lima, Ohio 45804.
- d. If applicable, a Certificate of High School Equivalency (GED) should be sent to the Rhodes State College Office of Admissions, 4240 Campus Drive, Lima, Ohio 45804.
- e. Certain courses required as part of the PN curriculum must be completed within the past five years. This requirement can be waived by the program administrator with submission of proof of employment in a health care field. Examples include Growth and Development: Lifespan, Science course(s), Pharmacology for Nursing and Principles in Nutrition.

Phase 2: Program Qualification Requirements

- Step 4** ____ Validate a college level cumulative GPA of 2.00 or higher. The Rhodes State cumulative GPA will be decision to validate the applicant's cumulative GPA; if the Rhodes State cumulative GPA is below 2.00, then CCP credit courses found in the PN curriculum plan will be used to refigure a cumulative GPA. The following URL can be utilized to calculate a GPA: <https://www.registrar.iastate.edu/students/grades/gpa-calc>
- Step 5** ____ Meet all General College requirements (see [General Admission Procedures](#) in the Rhodes State Catalog)
- Step 6** ____ Complete the ATI TEAS exam with **a minimum score of 60 or higher**. First, create an account with ATI by going to www.atitesting.com and selecting "create an account". The cost of the exam is \$65 before taxes or proctoring fees. Contact the Rhodes State Testing Center at 419-995-8476 or testcenter@rhodesstate.edu to schedule an appointment to take the ATI TEAS exam. **A minimum score of 60 is required to qualify for the program.** The minimum cut score was established based on several years of programmatic data to determine academic preparedness for this major and its corresponding rigor. *(The highest score will be used with a maximum of two trials accepted per application period.)*
- Step 7** ____ Meet remediation free levels in reading, writing, mathematics and science or successfully complete any developmental coursework. (If applicable, Credit by Examination or Credit by Experience may be granted.)
- Step 8** ____ Sign the informed consent page.
- Step 9** ____ Schedule and complete an academic advising or designee consultation/appointment with a Rhodes State advisor or designee. If appropriate, during the appointment the advisor or designee may verify completion of Phases I and II, provide appropriate signature(s), and forward your application form to the Practical Nursing Program Administrator or designee.

Phase 3: Program Acceptance and Notification

All students who meet the program's qualification requirements are placed on the qualified list. *If more than 40 applicants are qualified, students will be offered a seat based on:

- Cumulative Grade Point Average (GPA)
- Rhodes State College Application date (if two or more applicants have the same cumulative GPA, the RSC application date will be used to determine acceptance)

All applicants not admitted must complete a new application for a future admitting semester. Denied applicants are encouraged to meet with programmatic faculty or designees to discuss strategies for persistence within the program or opportunities for other health care majors with seats available for immediate entry and/or other career directions offered at Rhodes State College.

Notification of Entry into the PN Program

Applicants will be notified of their contingency acceptance, acceptance or denial to the program via the student's Rhodes State email or other designated email address prior to the Fall semester. A final decision of acceptance or denial will be made after final grades for the spring and summer semester terms are posted for fall enrollment. The applicant will be notified of the final decision via the student's Rhodes State College email or other designated email address.

If a student declines his/her seat for Fall admission, the next applicant accepted will be based on:

- Cumulative GPA
- Rhodes State College Application date (if two or more applicants have the same cumulative GPA, the Rhodes State application date will be used to determine acceptance)

Pursuant to federal regulations and state law, it is a policy of Rhodes State College that discrimination against any individual for any reasons of race, color, religion, national origin, sex, sexual orientation, qualified disability, age (40 or older), or because he/she is a Vietnam-era veteran or a disabled veteran is specifically prohibited. Accordingly, equal opportunity will be extended to all persons. The College's admissions policies, instructional programs, extracurricular activities and employment practices will reflect this [Nondiscrimination Policy](#).

The College has appointed the individual listed below as Title IX and Section 504 compliance officers. Students who believe that they have experienced any form of discrimination, including sexual harassment, should contact:

Andrea Goings, Executive Director, Human Resources, Title IX Coordinator
Public Service Building
419-995-8302
goings.a@Rhodes.State.edu



Section TWO

Application (Online Submission)

Practical Nursing Program 2021-2022 Application

The pre-health Academic Advisor will verify that the student has met the requirements for application and the student will then submit the electronic application online. **The Advisor will provide the link to the electronic application in an email to the student.**

Please note:

It is your responsibility to notify the College and the Nursing Administrative Assistant at (419) 995-8275 after submission of your application of any address (home and/or email) or phone number changes. Failure to keep contact information updated could prevent you from receiving important communication regarding acceptance to the program, which will result in your name being removed from the application list.

Practical Nursing Program Informed Consent Information

Please read the following information. You will be asked to electronically sign that you understand the following consent notifications.

I. Program Duration

The PN Program admits annually (fall semesters) and is designed to be completed in three semesters. Students may take general education or basic related courses required for the nursing degree prior to admission in the PN program. Regardless of the number of general education or basic related courses taken prior to admission, It will take a minimum of three semesters (Fall, Spring and Summer) to complete the program regardless of the amount of course work that has been completed prior to admission.

II. Nursing Clinical Assignments

Students enrolled in the PN program must successfully complete clinical assignments in conjunction with on-campus classroom and laboratory instruction. Clinical assignments for students are arranged so that all students can benefit by learning through a variety of clinical experiences. **Students must be prepared to meet the financial obligations associated with the clinical assignment (i.e. transportation to the facility, immunizations and health testing, required equipment, and health insurance).**

III. State of Ohio Licensing Procedure for Registered Nurses

Upon completion of the program, the National Council of State Boards of Nursing (NCSBN) and the Ohio Board of Nursing requires applicants to pass a national licensing examination prior to being granted nursing privileges in the State of Ohio. **There is considerable cost associated with required testing (approximately \$350 - \$400 at the time of this publication).**

As of June 1, 2003, a person that has pled guilty, been convicted, or has a judicial finding of guilty for one of the listed 11 offenses is automatically barred from obtaining a nursing license. *

1. Aggravated Murder
2. Murder
3. Voluntary Manslaughter
4. Felonious Assault
5. Kidnapping
6. Rape
7. Aggravated Robbery
8. Aggravated Burglary
9. Sexual Battery
10. Gross Sexual Imposition
11. Aggravated Arson

***Or a substantially similar law of another state**

The Board is also prohibited from issuing a license to a person who is required to register as a sex offender.

In addition, the Ohio Board of Nursing may deny an applicant's nursing license application for one of the following listed offenses.

1. Any Felony
2. Crimes involving Gross Immorality or Moral Turpitude
3. Misdemeanor Drug Law Violation
4. Misdemeanor Committed in the Course of Practice

For additional information on how criminal records may impact employment as a nurse in the State of Ohio, check the Ohio Administrative Code Chapters 3701-60-07; 173-9-07; 5101:3-45-11; 5123:2-2-02.

IV. Criminal Background Checks and Drug Screens

To meet the expanding requirements of our clinical affiliates, a criminal background check and a drug screen is mandatory prior to entering the first clinical nursing course for all students admitted to the PN program.

The student may not be able to complete the nursing program if he/she has been convicted of a felony and/or some misdemeanors. Students with certain felonies, misdemeanors, or drug-related convictions may be ineligible for admission into clinical experiences.

Positive drug screenings will result in retesting and if the second drug screen is positive the student will be dismissed from the PN program. Any student who refuses/fails to cooperate, or complete any required drug screening will be considered “positive” and dismissed from the PN program. All students requiring drug screening may be subject to random drug screens and for just cause during the program. Upon completion of the PN Program, graduates will be eligible to apply for licensure by examination.

The Ohio Board of Nursing requires each applicant to complete a fingerprint criminal records check completed by the Ohio Bureau of Criminal Identification and Investigation (BCI) and the Federal Bureau of Investigation (FBI). The BCI and FBI record checks are both required for initial licensure. The Ohio Board of Nursing cannot complete the processing of any application until it receives the BCI and FBI background check reports.

The graduate is responsible for the cost of the BCI and FBI records checks.

V. Physical Examination

Prior to the first clinical rotation, the student will be required to have a physical examination completed by his/her family physician (or other acceptable healthcare provider), completion of all required immunizations, and CPR. **The student is responsible for these costs.**

VI. CastleBranch Compliance (Immunizations) and Background (Criminal Records) Trackers

All nursing students are required to purchase the Compliance (Medical/Immunization) and Background trackers from CastleBranch (www.castlebranch.com) prior to entering the first nursing clinical course. In addition to purchasing the CastleBranch products, the student is required to complete the electronic background checker and upload all required medical documentation to the appropriate portals prior to the deadline that is provided to students at the mandatory Nursing Program Orientation.

VII. Technical Standards

All applicants for Health Science Programs must possess the essential skills and abilities necessary to successfully complete the requirements of the curriculum either with or without reasonable accommodations for any disabilities the individual may have. **Note:** The use of an intermediary that, in effect, requires a student to rely on someone else's power of selection and observation will not be permitted. The essential skills and abilities for Health Science Programs are categorized in the following:

Technical Standards

1. **Sensory/Observational Skills:** The applicant must be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of all the senses.
2. **Communication:** The applicant must be able to speak, to hear, and to observe patients in order to elicit information, describe changes in mood, activity and posture, and perceive nonverbal communications. An applicant must be able to communicate effectively with patients and all members of the health care team. Communication includes, listening, speaking, reading and writing.
3. **Motor Skills:** Applicants must have sufficient motor skills to gain access to clients in a variety of care settings and to manipulate and utilize the equipment central to the assessment, general and emergency treatment of patients receiving health practitioners' care. Such actions require coordination of both gross and fine muscular movements, equilibrium and functional use of the senses of touch and vision.
4. **Intellectual-Conceptual, Integrative, and Quantitative Abilities:** These abilities include measurement, calculation, reasoning, analysis, and evaluation. Problem solving, the critical skill demanded of health practitioners, requires all of these abilities. In addition, the applicant should be able to comprehend three dimensional relationships and to understand the spatial relations of structures.
5. **Behavioral/Social Skills and Professionalism:** An applicant must possess the emotional health required for utilization of his/her intellectual abilities. The exercise of good judgment, the prompt completion of all responsibilities attendant to the care of patients, and the development of effective relationships with patients are essential skills for health practitioners. Applicants must be able to tolerate physically taxing workloads and to function effectively under stress. They must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of the uncertainties inherent in the clinical problems of many patients. Concern for others, integrity, interpersonal skills, interest, and motivation are all personal qualities necessary for the health practitioners.
6. **Environmental:** All applicants must interact with diverse patient populations of all ages with a range of acute and chronic medical conditions. Applicants may be exposed to communicable diseases, toxic substances, ionizing radiation, medicinal preparations, hostile individuals, and other conditions common to the health care environment. Applicants must adhere to policies and procedures to minimize exposure to hazards in the environment, including but not limited to the use of personal protective equipment (PPE). Some PPE may be a personal expense.

VIII. Health Insurance

Rhodes State College is not responsible for any accidents or illnesses that result from experiences on campus, laboratory and/or clinical. Students are required to purchase personal healthcare insurance for the duration of the program and be able to provide proof if requested.

IX. Working while in the PN Program

Some students continue to work while enrolled in the PN Program, but this is dependent upon work schedule, flexibility, semester schedule, and credit hour load, as well as the student's learning style and other responsibilities. Students are required to attend all scheduled classes, and must be available for the required laboratory and clinical education experiences. The PN faculty members strongly recommend that a student does not work more than 10 hours per week while in the program. It is an expectation that a student will spend at least two to three hours of outside preparation and studying for every contact hour in the course per week.

X. Academic Standards of the PN Program

The grading policies of the PN Program are more rigorous than those of Rhodes State College to ensure student competence. The student must earn a 78% or better in all PNS and related coursework in the PN program. The student must earn at least a 90% on all drug calculation tests/quizzes throughout the program. The student must earn an overall satisfactory grade on all required skill competency checkoffs. Also, the student must earn an overall satisfactory grade for clinical rotations.

Informed Consent Information

Electronic Signature is entered on the Application Form

I acknowledge that I have read and understand the above informed consent notices:

- ☐ Program Duration
- ☐ Nursing Clinical Sites
- ☐ State of Ohio Licensing Procedure for Registered Nurses
- ☐ Criminal Background Check and Drug Screening
- ☐ Physical Examination and Immunization requirements
- ☐ CastleBranch Compliance (Immunizations) and Background (Criminal Records) Trackers
- ☐ Technical Standards
- ☐ Health Insurance
- ☐ Working while in the PN Program
- ☐ Academic Standards of the PN Program

Student signature to be entered on electronic application form.



Rhodes State College

4240 Campus Drive

Lima, Ohio 45804

www.RhodesState.edu