Organizations have long recognized that the knowledge and experience of employees constitutes a valuable, intangible asset. Learn how to implement formal and informal knowledge sharing activities that help your company identify critical at-risk knowledge and expertise.

**In this interactive workshop, participants will use activities and how-to exercises while learning:**

- The six-step knowledge transfer process
- How to foster a learning climate in their organizations where everyone feels welcome to share their expertise and their knowledge

**This workshop will be of special interest to:**

- Upper-Level Managers
- Supervisors
- Human Resources Professionals

*We recommend at least two participants from each organization attend to gain the most benefit and successful launch of the Knowledge Transfer Took Kit used in this training.*

Please use the registration form on the next page to enroll today. *Registration deadline is October 7.*

**The Presenter:**

**Diane Thiefieldt**  
Learning Strategist and Co-Founder, The Learning Café

Diane partners with clients to create custom learning solutions that produce business results and support personal growth. She specializes in designing, developing and facilitating training on the changing workforce, knowledge transfer, leadership and mentoring.

Prior to launching The Learning Café, her career encompassed leadership roles with McGraw-Hill, TRW, Bausch & Lomb and Xerox in sales, marketing, communications and the design, development and delivery of learning programs.
Name:____________________________________
Company:_________________________________

Home       Company       Address or Box #:
_________________________________________
City, State and Zip Code:
_________________________________________

County of Residence:________________________
Daytime Phone #:___________________________
Home or Cell #:____________________________
Email Address:_____________________________