The Physical Therapist Assistant Program at Rhodes State College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: 703-706-3245; email: accreditation@apta.org; website: http://www.capteonline.org. If needing to contact the program/institution directly, please call 419-995-8813 or email: Heaton.a@RhodesState.edu
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Dear Physical Therapist Assistant Candidate:

This 2019 Application Information Packet contains information about the application and qualification process for the Physical Therapist Assistant (PTA) Program at Rhodes State College. The standards of the profession are established by the American Physical Therapy Association and are regulated by licensure in the state of Ohio. In order to provide a program that promotes student success, it is essential to admit students who meet rigorous curriculum requirements.

Students who wish to be considered for admission into the PTA program must submit evidence of meeting all qualification requirements as outlined in the Application Information Packet by **February 8, 2019**. A maximum of 30 students will be accepted to begin PTA courses during summer semester 2019. **It is the applicant’s responsibility to ensure that all requirements have been met and verified by an academic advisor before submission to the PTA Program Director.**

Rhodes State College advisors are available to help you become a Rhode State student; determine if this is the right career path; answer questions about the qualification process; develop a plan to meet your educational goals; receive appropriate transfer credit; and assist with general education course registration. To schedule an advising appointment, contact the Coordinator of Academic Advising at 419-995-8001.

Thank you for inquiring about the PTA Program at Rhodes State College. Our program is highly respected for its’ high educational standards, commitment to professionalism, dedicated faculty with over 60 years of teaching experience, and strong national licensure pass rates.

We look forward to helping you reach your career goals.

Sincerely,

*Angela Heaton*

Angela M. Heaton, PT, MSEd
Assistant Dean, Health Sciences/Allied Health
PTA Program Director
Who are Physical Therapist Assistants?

Physical Therapist Assistants (PTAs) work as part of a team to provide physical therapy services under the direction and supervision of a licensed physical therapist. PTAs help people of all ages who have medical problems or other health-related conditions that limit their ability to move and perform functional activities in their daily lives.

Care provided by PTAs may include teaching patients exercises for mobility, strength, and coordination; training for activities such as walking with crutches, canes or walkers; work place modification; and the use of physical agents and electrotherapy.

A PTA must use critical thinking and problem solving skills on a daily basis. A PTA must also possess excellent communication and interpersonal skills to interact appropriately with patients, families, co-workers, and other healthcare providers.

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Program Mission

The Program prepares students to be competent, professional physical therapist assistants.

Extended Statement of Program Mission

The Physical Therapist Assistant Program at Rhodes State College exists to develop students into competent entry level PTAs capable of performing ethical, safe and effective treatment interventions under the direction of a physical therapist. The student-centered learning environment of the program is supported by a core of qualified faculty which focuses on the delivery of a contemporary curriculum that promotes evidence based practice, critical thinking, professionalism, global diversity awareness, and advocacy for the PTA profession through community involvement and social responsibility.

PTA Program Outcomes

Class of 2017

- 100% ultimate licensure pass rate (100% on first attempt)
- 100% employment rate within one year following graduation
- 77.4% graduation rate
### PTA Curriculum

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td><strong>Year 1</strong></td>
<td><strong>Summer Semester (8 weeks)</strong></td>
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<td>SDE 1010</td>
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<td>English Composition</td>
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<td><strong>Fall Semester (15 weeks)</strong></td>
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<tr>
<td>MTH 1260</td>
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<tr>
<td>BIO 1120</td>
<td>Anatomy and Physiology II</td>
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<td>PTA 1120</td>
<td>Functional Anatomy</td>
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<td>PTA 1140</td>
<td>Therapeutic Procedures</td>
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<td>PSY 1010</td>
<td>General Psychology</td>
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<td>COM 2213</td>
<td>Verbal Judo</td>
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<td>Clinical Application 1 (5 weeks)</td>
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<td>PTA 2200</td>
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**Admission Requirements**

The Physical Therapy Assistant (PTA) program is a limited enrollment program. The PTA program admits one cohort of students per year with a summer semester start date. The deadline for submitting an application to the college and all related qualification documents is **February 8th, 2019 at 5 p.m.** If your application is complete*, you are encouraged to submit it before the deadline.

*Application forms should be accurate, complete and professional in appearance. Application forms with missing components will NOT be considered for review.

The following process will be utilized to qualify students into the program. Each step in Phase I and II is mandatory and must be completed by the above deadline. No exceptions will be granted. It is the applicant’s responsibility to read and understand this application process.

**Phase I: College Admissions Process**

**Step 1** _____ Apply to Rhodes State College. This must be done before applying to the PTA Program.

**Step 2** _____ Submit current transcripts to Rhodes State College.

a. If you are a current Rhodes State College student, **your GPA will be calculated using program specific coursework through fall semester of 2018** (See Phase II, Step 3).

b. If you have transferable college credit, request your official transcripts from previous college(s) be sent directly to Rhodes State College, Office of the Registrar, 4240 Campus Drive, Lima, Ohio 45804. Program specific course grades from transferable college credit courses through fall semester of 2018 will be used to calculate your GPA (See Phase II, Step 3). **Note: GPA will be calculated using an average of program specific coursework.**

c. If you are a high school senior, request your official high school transcript to be sent directly to Rhodes State College, Office of the Registrar, 4240 Campus Drive, Lima, Ohio 45804. High School course grades through the first nine weeks of the senior year will be used to calculate your GPA (See Phase II, Step 3). **Note: A High School transcript can only be used for individuals who are high school seniors during the 2018-2019 Academic Year.**

d. If you are a high school senior with college coursework completed through College Credit Plus, your GPA will be calculated using program specific coursework (high school GPA excluded).

e. If applicable, a Certificate of High School Equivalency (GED) should be sent to the Rhodes State College Office of Admissions, 4240 Campus Drive, Lima, Ohio 45804. In the case of a GED report with no accompanying GPA, the student will be required to take college level coursework to establish a GPA.

f. Certain courses required as part of the PTA curriculum must be completed within the past 5 years. This requirement can be waived by the program chair with submission of proof of employment in a health care field. Examples include Medical Terminology and Anatomy & Physiology.
**Phase II: Program Qualification Requirements**

**Step 3** Validate both an overall (college or high school) and calculated GPA of 2.75 or higher. A calculated GPA is defined as the average GPA of program specific coursework (excludes SDE 1010). The following URL can be utilized to calculate the curriculum specific GPA: [http://www.registrar.iastate.edu/students/gpa-calc](http://www.registrar.iastate.edu/students/gpa-calc)

**Step 4** Complete the ATI TEAS exam by making an appointment with the Rhodes State College Testing Center. This appointment can be made by going online at [www.atitesting.com](http://www.atitesting.com) and setting up an account. Identifying your state and city will lead you to the prompts for scheduling with Rhodes State College. A minimum score of 60 must be achieved to qualify for the program. The minimum cut score was established based on three years of programmatic data to determine academic preparedness for an allied health major and its corresponding rigor. (*Highest score will be used with a maximum of 2 trials accepted per application period.*)

**Step 5** Attend a mandatory program specific information session. Register for a date from the options available on the Rhodes State College website (links available on the Advising or Division of Health Sciences page).

**Step 6** Complete 40 hours of observation in two different clinical settings with a licensed Physical Therapist or Physical Therapist Assistant using the Observation Form approved by Rhodes State College.

**Step 7** Sign the informed consent packet

**Step 8** Schedule and complete an academic advising consultation/appointment with a Rhodes State College advisor located in the Public Service Building, Room 148. If appropriate, during the appointment the advisor may verify completion of Phases I and II, provide appropriate signature, and forward your application form to the program director.
Phase III: Acceptance

All students who meet the program’s qualification requirements are placed on the qualified list.

*If more than 30 applicants are qualified, students will be offered a seat based on the qualifying criteria (aggregate of calculated GPA, ATI TEAS score, the number of program specific courses completed with a C or better, and the two observation rubrics). If the qualifying criteria aggregate score of two applicants is equal then the college application date will be used to rank order those applicants.

Qualified students not in the top 30 will be admitted in a following cohort year. This acceptance is contingent upon re-application prior to the deadline of the offered cohort year to verify continued interest in pursuing the degree. These students will be encouraged to attend an informational meeting on April 4, 2019 (4-6 pm) with programmatic faculty to discuss strategies for persistence within the program or opportunities for other health care majors with seats available for immediate entry and/or other career directions offered at Rhodes State College.

Notification of Entry into the PTA Program

Applicants will be notified of their qualification to the program and cohort entry year via the RhodesState.edu email or other designated email address on March 31st, 2019.

If a student declines their seat in the 2019 cohort before May 27th, 2019, the first student on the 2020 cohort list will be offered that seat. This process will continue until all seats are filled.

Pursuant to federal regulations and state law, it is a policy of Rhodes State College that discrimination against any individual for any reasons of race, color, religion, national origin, sex, sexual orientation, qualified disability, age (40 or older), or because he/she is a Vietnam-era veteran or a disabled veteran is specifically prohibited. Accordingly, equal opportunity will be extended to all persons. The College’s admissions policies, instructional programs, extracurricular activities and employment practices will reflect this Nondiscrimination Policy.

The College has appointed the individual listed below as Title IX and Section 504 compliance officers. Students who believe that they have experienced any form of discrimination, including sexual harassment, should contact:

Vice President for Student Affairs
216A Public Service Building
Phone: (419) 995-8439
Personal Information Section

Name ____________________________________________
  (LAST)   (FIRST)   (M.I.)   (MAIDEN)

Address __________________________________________
  (STREET)   (CITY)   (STATE)   (ZIP)

County ___________________________ Date of Birth ___________________________

Primary Phone (_____) ______________________ Alternate Phone (_____)_____________________

Rhodes Email ___________________________ Alternate Email ___________________________

Rhodes R# ___________________________

Please note:
It is your responsibility to notify the college and the program chair after submission of your application of any address or phone number changes. Failure to keep contact information updated could prevent you from receiving important communication regarding acceptance to the program, which will result in your name being removed from the application list.
Phase I and II Verification of Completion

- Application to Rhodes State College completed
- High School/College transcripts or GED report received
- ATI TEAS exam completed with a 60 or higher
- Program specific orientation/information session attended
- Observation hours completed (two settings/40 hours)
- Documentation of Observation Hours received
- Signed Informed Consent document (see proceeding pages)
- Meets minimum overall and calculated GPA requirement for application (2.75)
- Meets minimum academic requirements for application (see rubric below)
- Contingent application: Currently taking Math 0903 with Math 1260 during Spring Semester 2019. Acceptance contingent upon successful completion of both courses.

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<th>Competency</th>
<th>Met?</th>
<th>Recommended Developmental Course</th>
<th>Credit Hrs</th>
<th>ACT Score</th>
<th>Accuplacer Score</th>
<th>Transfer Course Work</th>
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<td>Self Placement</td>
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<td>80 or Higher</td>
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<td>Elementary Algebra 66 or College Algebra 55 for 1260</td>
<td>Term: Grade:</td>
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<td>20 Natural Science</td>
<td>33 or Higher</td>
<td>Term: Grade:</td>
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</tbody>
</table>

Advisor Signature
(verify completion of Phase I and II)

DEARATION:
- I attest that all information on this application is complete and correct.
- I understand that it is my responsibility to confirm that all application materials are received on or before February 8, 2019.

Student Applicant Signature

Click here to return to Table of Contents
I. Program Duration

The PTA Program begins in the Summer Semester and is designed to be completed in 78 academic weeks. However, students may take general education courses required for the degree prior to admission. Secondary to the sequencing of the PTA classes, it will take 6 consecutive semesters (a total of 101 calendar weeks) to complete the program regardless of the amount of course work that has been completed prior to admission.

II. Travel to Clinical Sites

Students enrolled in the PTA program at Rhodes State College must complete clinical assignments in conjunction with on-campus classroom and laboratory instruction prior to completion of the program. Clinical assignments for students are arranged so that all students can benefit by learning through a variety of clinical experiences. **Students must be prepared to meet the financial obligations associated with the clinical assignment (i.e. – transportation to the facility).**

III. State of Ohio Licensing Procedure for Physical Therapist Assistants

Upon completion of the program, the state of Ohio requires applicants to pass a licensure examination and a state laws examination before practicing as a PTA. **There is considerable cost associated with required testing ($100 fee to Ohio OT, PT, AT Board, $485 fee to FSBPT, and $65 fee to take the jurisprudence exam).**

In accordance with 4755.47 of Chapter 119 of the Ohio Revised Code the physical therapy section of the Ohio occupational therapy, physical therapy, and athletic trainers board may refuse to grant a license to an applicant for an initial license as a physical therapist assistant (PTA) on any of the following grounds:

- Habitual indulgence in the use of controlled substances, other habit-forming drugs, or alcohol to an extent that affects the individual’s professional competency;
- Conviction of a felony or a crime involving moral turpitude, regardless of the state or country in which the conviction occurred;
- Obtaining or attempting to obtain a license issued by the physical therapy section by fraud or deception, including making of a false, fraudulent, deceptive, or misleading statement;
• An adjudication by a court, as provided in section 5122.301 of the Revised Code, that the applicant or licensee is incompetent for the purpose of holding the license and has not thereafter been restored to legal capacity for that purpose;
• Subject to section 4755.471 of the Revised Code, violation of the code of ethics adopted by the physical therapy section;
• Violating or attempting to violate, directly or indirectly, or assisting in or abetting the violation of or conspiring to violate sections 4755.40 to 4755.56 of the Revised Code or any order issued or rule adopted under those sections;
• Failure of one or both of the examinations required under section 4755.43 or 4755.431 of the Revised Code;
• Permitting the use of one’s name or license by a person, group, or corporation when the one permitting the use is not directing the treatment given;
• Denial, revocation, suspension, or restriction of authority to practice a health care occupation, including physical therapy, for any reason other than a failure to renew, in Ohio or another state or jurisdiction;
• Failure to maintain minimal standards of practice in the administration or handling of drugs, as defined in section 4729.01 of the Revised Code, or failure to employ acceptable scientific methods in the selection of drugs, as defined in section 4729.01 of the Revised Code, or other modalities for treatment;
• Willful betrayal of a professional confidence;
• Making a false, fraudulent, deceptive, or misleading statement in the solicitation of or advertising for patients in relation to the practice of physical therapy;
• A departure from, or the failure to conform to, minimal standards of care required of licensees when under the same or similar circumstances, whether or not actual injury to a patient is established;
• Obtaining, or attempting to obtain, money or anything of value by fraudulent misrepresentations in the course of practice;
• Violation of the conditions of limitation or agreements placed by the physical therapy section on a license to practice;
• Except as provided in section 4755.471 of the Revised Code, engaging in the division of fees for referral of patients or receiving anything of value in return for a specific referral of a patient to utilize a particular service or business;
• Inability to practice according to acceptable and prevailing standards of care because of mental illness or physical illness, including physical deterioration that adversely affects cognitive, motor, or perception skills;
• The revocation, suspension, restriction, or termination of clinical privileges by the United States department of defense or department of veterans affairs;
• Termination or suspension from participation in the Medicare or Medicaid program established under Title XVIII and Title XIX, respectively, of the “Social Security Act,” 49 Stat. 620 (1935), 42 U.S.C. 301, as amended, for an act or acts that constitute a violation of sections 4755.40 to 4755.56 of the Revised Code;
• Conviction of a misdemeanor when the act that constitutes the misdemeanor occurs during the practice of physical therapy;
• Failure to cooperate with an investigation conducted by the physical therapy section, including failure to comply with a subpoena or orders issued by the section or failure to answer truthfully a question presented by the section at a deposition or in written interrogatories. Failure to cooperate with an investigation does not constitute grounds for discipline under this section if a court of competent jurisdiction issues an order that either quashes a subpoena or permits the individual to withhold the testimony or evidence at issue.

• Regardless of whether the contact or verbal behavior is consensual, engaging with a patient other than the spouse of the physical therapist assistant, in any of the following:
  (a) Sexual contact, as defined in section 2907.01 of the Revised Code;
  (b) Verbal behavior that is sexually demeaning to the patient or may be reasonably interpreted by the patient as sexually demeaning.

• Except as provided in division (B) of this section:
  (a) Waiving the payment of all or any part of a deductible or co-payment that a patient, pursuant to a health insurance or health care policy, contract, or plan that covers physical therapy, would otherwise be required to pay if the waiver is used as an enticement to a patient or group of patients to receive health care services from that provider;
  (b) Advertising that the individual will waive the payment of all or any part of a deductible or co-payment that a patient, pursuant to a health insurance or health care policy, contract, or plan that covers physical therapy, would otherwise be required to pay.

• Violation of any section of this chapter or rule adopted under it.

The complete Revised Code (in regards to physical therapy practice and licensure) may be accessed at:

http://otptat.ohio.gov/Portals/0/laws/Ohio%20PT%20Practice%20Act%20as%20of%20July%201%202015.pdf

Therefore, any person to whom any of the above conditions applies may be denied licensure to practice as a physical therapist assistant (PTA) in the State of Ohio.

IV. Criminal Background Checks and Drug Screens

To meet the expanding requirements of our clinical affiliates, both a criminal background check and a drug screen will be mandatory prior to clinical experiences for all students within the division of Health Sciences. You are at risk if you have been convicted of a prior felony and/or some misdemeanors. Students with certain felony, misdemeanor, or drug-related convictions will be ineligible for admission into clinical experiences. A criminal record may also prevent you from obtaining a license or certificate in your chosen healthcare profession or to obtain employment post-graduation. Students admitted to a program containing off campus clinical/practicum experiences will be required to submit to drug screening. Positive drug
screenings will result in dismissal from all clinical courses. Any student who refuses/fails to cooperate, or complete any required drug screening will be considered “positive” and dismissed from the clinical component of their program. All students requiring drug screening may be subject to random drug screens and for cause during the program.

Upon completion of the PTA Program graduates will be eligible to apply for licensure by examination. Section 4755.70 of the Ohio Revised Code requires all individuals applying for a license issued by the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board to submit fingerprints for a criminal records check completed by the Ohio Bureau of Criminal Identification and Investigation (BCI) and the Federal Bureau of Investigation (FBI). The BCI and FBI record checks are both required for initial licensure. By law, the Board cannot complete the processing of any application until it receives the background check reports from BCI and FBI. The graduate is responsible for the cost of the BCI and FBI records checks.

V. Physical Examination

Prior to the first clinical rotation, the student will be required to have a physical examination completed by his/her family physician (or other acceptable healthcare provider), completion of required immunizations, and a two-step TB (Mantoux) skin test. The student is responsible for these costs.

VI. Technical Standards

All applicants for Health Science Programs must possess the essential skills and abilities necessary to successfully complete the requirements of the curriculum either with or without reasonable accommodations for any disabilities the individual may have. Note: The use of an intermediary that, in effect, requires a student to rely on someone else’s power of selection and observation will not be permitted. The essential skills and abilities for Health Science Programs are categorized in the following TECHNICAL STANDARDS:

1. **Sensory/Observational Skills:** The applicant must be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of all the senses.

2. **Communication:** The applicant must be able to speak, hear, and observe patients in order to elicit information, describe changes in mood, activity and posture, and perceive nonverbal communications. An applicant must be able to communicate effectively with patients and all members of the health care team. Communication includes listening, speaking, reading, as well as writing.

3. **Motor Skills:** Applicants must have sufficient motor skills to gain access to clients in a variety of care settings and to manipulate and utilize the equipment central to the assessment, as well as general and emergency treatment of patients receiving allied
health practitioners’ care. Such actions require coordination of both gross and fine muscular movements, equilibrium, and functional use of the senses of touch and vision.

4. **Intellectual-Conceptual, Integrative, and Quantitative Abilities:** These abilities include measuring, calculating, reasoning, analyzing, and evaluating. Problem solving, the critical skill demanded of allied health practitioners, requires all of these abilities. In addition, the applicant should be able to comprehend three-dimensional relationships and understand the spatial relations of structures.

5. **Behavioral/Social Skills and Professionalism:** An applicant must possess the emotional health required for utilization of his/her intellectual abilities. The exercise of good judgment, the prompt completion of all responsibilities attendant to the care of patients, and the development of effective relationships with the patients, are essential skills for allied health practitioners. Applicants must be able to tolerate physically taxing workloads, and to function effectively under stress. They must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of the uncertainties inherent in the clinical problems of many patients. Concern for others, integrity, interpersonal skills, interest, and motivation, are all personal qualities necessary for the practice of allied health.

6. **Environmental:** All applicants must interact with diverse patient populations, of all ages, with a range of acute and chronic medical conditions. Applicants must be able to tolerate frequent exposure to communicable diseases, toxic substances, ionizing radiation, medicinal preparations, hostile individuals, and other conditions common to the health care environment.

**VII. Health Insurance**

*Due to potential risks, all Health Science students are expected to purchase personal health insurance if they are not covered on a family policy.* Rhodes State College is not responsible for any accidents or illnesses that result from student negligence during experiences in the campus or clinical laboratories.

**VIII. Technology in the PTA classroom, lab and clinic**

All PTA students are required to purchase an iPad for specific utilization within the PTA curriculum. This decision is based on the successful pilot project that the PTA faculty initiated in the Spring of 2012. The iPad will allow students to videotape lab content, electronically take notes, complete skill checks in a paperless environment, access information at the touch of a fingertip, interface with faculty and other students via FaceTime, and improve student success in the classroom through utilization of various free app technology. *Students must be prepared to meet the financial obligation.*
IX. Working while in the PTA Program

Some students continue to work while enrolled in the PTA Program, but this is dependent upon work schedule, flexibility, semester schedule, and credit hour load, as well as the student’s learning style and other responsibilities. Students are required to attend all scheduled classes, and must be available for the required full-time clinical education experiences. The PTA Faculty strongly recommend that a student does not work more than 10 hours per week while in the program. It is an expectation that a student will spend at least two hours of outside preparation and studying for every contact hour in the classroom and lab per week.

X. Academic Standards of the PTA Program

The grading policies of the PTA Program are more rigorous than those of Rhodes State College to ensure student competence prior to clinical assignment. The student must earn an average of 75% or better on all written exams and quizzes in any PTA course. The student must also earn at least an 80% on each skill competency or lab practical exam.

I acknowledge that I have read and understand the above informed consent notices:

☐ Program Duration
☐ Travel to Clinical Sites
☐ State of Ohio Licensing Procedure for PTAs
☐ Criminal Background Check and Drug Screening
☐ Physical Examination/Immunizations/TB skin test
☐ Technical Standards
☐ Health Insurance
☐ Technology in the PTA classroom, lab and clinic
☐ Working while in the PTA Program
☐ Academic Standards of the PTA Program

_________________________________________  _______________________________________
Student Applicant Name (Please Print)      Student ID Number

_________________________________________  _______________________________________
Student Applicant Signature                  Date

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Important Information to Follow Prior to Observation

Observation or volunteer experience in a physical therapy setting is an essential requirement for application to the Physical Therapist Assistant Program. This is your opportunity to judge your interest in the field and learn more about physical therapy. Therapists or assistants providing this experience will be requested to verify your participation in writing. Forms are included in this packet. Forty hours, divided between two different types of facilities, are necessary to meet minimum application criteria. It is your responsibility to arrange this experience.

1. Call ahead to arrange an appointment for observation. Explain your interest in a career in the field. In general, physical therapy clinicians are glad to share information and recruit potential PTAs. Most facilities have specified times scheduled to spend time with students. Note: You may complete observation hours at any facility that is willing to host you.

2. Expect that it may be one to two weeks before the observation time can be scheduled. There is more demand for PT services than there are PT’s and PTA’s to provide services. Most facilities are quite busy with patient/client treatment and need to plan ahead for observation experiences. Do not wait until the last minute to schedule observation hours.

3. Some programs have a specific therapist, assistant, or volunteer designated to coordinate observation experiences; if so, ask to speak to this person.

4. Notify the PT department if you will be late or absent. Be sure to speak directly with the facility personnel or leave a message with the office staff. Reschedule as soon as possible. Avoid canceling at the last minute.

5. Dress professionally. Even though you are not a part of the program at this time, you are still viewed as a representative of Rhodes State College. Please be neat and clean and wear what is considered “professional and/or business wear” by the general public. This includes neat hair and nails and no jewelry or piercings other than in your ears. Specifically, no jeans (of any color), no shirts with advertising or writing on it, no athletic/workout clothing, no sandals, no hats, and nothing sleeveless. It is common to wear dress pants or khakis, polo type shirts, blouses, sweaters, and clean shoes—athletic shoes are acceptable. All clothing should be modest and fit appropriately.

6. It is absolutely unacceptable to use your cell phone during observation. Plan to leave it in your car or turn it off.

7. Be interested. Research the field of physical therapy prior to observing. Do your homework but don’t be afraid to ask questions to learn. Be sensitive. Some questions may not be appropriate to ask in front of the patient.

8. Be ready to ask questions. However, if the therapist or assistant is involved in treatment, you may be advised to hold questions until treatment is completed.
9. Conform to any direction from the facility personnel immediately without question in the clinical setting. You may be asked to leave a treatment area if necessary. Wait in a non-treatment area and ask questions at a later time. Remember that the patient/client is the clinician’s first responsibility.

10. Understand that discussing a patient’s medical history, present illness, diagnosis, prognosis or treatment with other students, friends, or family is a violation of confidentiality. Uphold the patient’s right to privacy. You may be asked to sign a written confidentiality form; take this seriously. It is a legal matter.

11. When observing physical therapy, be sure to keep interactions related to the scope of physical therapy and the purpose of your visit. Remain professional at all times. If you become involved in a situation which is uncomfortable for you, seek assistance immediately.
Observation Form #1

Student Applicant Name (print) ____________________________________________ Rhodes R# __________________

Phone Number ___________________________ Email ___________________________

To be completed by licensed PT or PTA

Thank you for your time in introducing this PTA applicant to the physical therapy profession. The student is required to observe a PT or PTA for 20 hours. Upon completion of the student’s time in your facility, please complete the form below to verify hours in the facility and professional characteristics. Your ratings and comments will be used to award points during the selection process for the next PTA class of students admitted to Rhodes State College. We appreciate your candid opinion.

Name of Facility: ______________________________________________________ (check type of setting below)

- Inpatient
- Outpatient
- Other

Hospital, Skilled Nursing Facility
Outpatient Clinic, School, Sports Facility

Observation Dates: _____/_____/_______ to _____/_____/_______ TOTAL HOURS: ____________________

(minimum of 20 REQUIRED)

<table>
<thead>
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<th>Characteristic</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal appearance</td>
<td>Sloppy, too casual, and/or too revealing</td>
<td>One clothing item inappropriate</td>
<td>Complies with dress code</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Attitude toward patients</td>
<td>Rude, careless, or disrespectful</td>
<td>Indifferent or overly chatty</td>
<td>Pleasant and appropriate</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Attitude toward staff</td>
<td>Rude or sullen</td>
<td>Indifferent or overly friendly</td>
<td>Cooperative and respectful</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Communication skills</td>
<td>Poor listener, no attempts to ask questions and/or talks about self only</td>
<td>Unclear questions or random attempts</td>
<td>Thoughtful questions that are on topic</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Motivation</td>
<td>Disinterested in patient care</td>
<td>Occasional interest in therapy process</td>
<td>Seeks out learning in appropriate ways</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

Rate your overall endorsement of the applicant as a future colleague (Select one):

☐ Highly recommended ☐ Recommended ☐ Recommended with reservation ☐ Not recommended

Evaluating Therapist Name (print) ___________________________ Date ___________________________

Phone number if verification is required ___________________________

Signature ___________________________ License # ___________________________

Please fax with facility cover letter or mail in a facility envelope directly to the program:

Physical Therapist Assistant Program FAX (419) 995-8093
Rhodes State College
4240 Campus Drive, TEL 102B
Lima, Ohio 45804

For office use only

Program Director signature and date

Banner entry and date
Observation Form #2

Student Applicant Name (print) _____________________________  Rhodes R#_________________

Phone Number _____________________________  Email _____________________________

To be completed by licensed PT or PTA

Thank you for your time in introducing this PTA applicant to the physical therapy profession. The student is required to observe a PT or PTA for 20 hours. Upon completion of the student’s time in your facility, please complete the form below to verify hours in the facility and professional characteristics. Your ratings and comments will be used to award points during the selection process for the next PTA class of students admitted to Rhodes State College. We appreciate your candid opinion.

Name of Facility: ____________________________________________ (check type of setting below)

Inpatient: ________  Outpatient: __________  Other: __________

Hospital, Skilled Nursing Facility  Outpatient Clinic, School, Sports Facility

Observation Dates: _____/_____/_______ to _____/_____/_______  TOTAL HOURS: ___________________

(Minimum of 20 REQUIRED)

<table>
<thead>
<tr>
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</tr>
</tbody>
</table>

Rate your overall endorsement of the applicant as a future colleague (Select one):

☐ Highly recommended  ☐ Recommended  ☐ Recommended with reservation  ☐ Not recommended

Evaluating Therapist Name (print) _____________________________  Date __________

Phone number if verification required _____________________________

Signature ____________________________________________________  License #_________________

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