



## **RHODES STATE COLLEGE**

### **PROGRAM CHANGE WITH GRADE POINT ADJUSTMENT**

The College recognizes that students may have made an inappropriate selection of program or major, and that this recognition may come after students have experienced academic difficulty. Accordingly, the following procedure is made available to students at Rhodes State College.

A student may transfer from one program to another program and have his/her grade point average adjusted, provided that:

1. This adjustment can be used only once by any student.
2. This adjustment does not apply to any courses with a General Education designation or Basic Related courses that would apply to the new program.
3. Rhodes State College courses which are no longer available (and/or courses which are elective in nature) are eligible for consideration as well as courses with an OSU designation.
4. This adjustment will not be applied until the student has had a conference with an academic advisor. The student should present evidence to the College that the reasons for the first difficulty are understood and that there is reason to believe success will be achieved in this new program.
5. This adjustment will not be applied until the request is approved by the Dean in the receiving department.



**RHODES STATE COLLEGE**  
**Major Change with Grade Point Adjustment**

I. NAME \_\_\_\_\_ SS# \_\_\_\_\_  
 ADDRESS \_\_\_\_\_

I wish to petition for transfer from \_\_\_\_\_ program/major to  
 \_\_\_\_\_ program/major and for adjustment of my grade point average  
 for the following reason(s):

\_\_\_\_\_  
 Student's Signature \_\_\_\_\_  
 Date

II. This is to certify that I have interviewed the above named student concerning his/her request and recommend that this student contact the Learning Center for further evaluation and determination.

Learning Center contact is not required

\_\_\_\_\_  
 Department Chairperson/Dean or School Official \_\_\_\_\_  
 Date

III. This is to certify that I have interviewed the above named student and after consultation/action(s), recommend this student for consideration according to established procedures set for forth in the Grade Point Adjustment Policy.

\_\_\_\_\_  
 \_\_\_\_\_  
 Learning Center Director \_\_\_\_\_  
 Date

IV. This is to certify that I have interviewed the above-named student relative to his request and recommend the following course evaluation in accordance with procedures set forth in the Grade Adjustment Policy:

*Courses for Exclusion from Computation of GPA*

<u>Subj/Crse</u>	<u>Cr</u>	<u>Grade</u>	<u>Subj/Crse</u>	<u>Cr</u>	<u>Grade</u>

\_\_\_\_\_  
 Academic Advisor \_\_\_\_\_  
 Date

V. \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

\_\_\_\_\_  
 Division Dean (of new program/major) \_\_\_\_\_  
 Date

For Records Office Use Only:	
Banner & File	_____
Sent to Student	_____
Sent to Fin Aid	_____
Sent to Chr/Dn/DSO	_____
Sent to Learning Cntr	_____
Sent to Mjr Chg	_____